

## General guidelines – plagiarism detection

Plagiarism detection is firmly rooted in the university's attitude of zero tolerance towards cheating, which if detected, shall be investigated by means of a report being submitted to the Disciplinary Board.

The university uses the anti-plagiarism system SafeAssign (SA). The purpose of the system is both to deter cheating and to detect cheating effectively in connection with written assignments.

<b>Prevention</b>
<ul style="list-style-type: none"><li>• The examiner shall provide written information to students informing them that plagiarism is prohibited, that anti-plagiarism software exists and how this software is used to compare and check texts.</li><li>• Teachers who are responsible for courses shall work with the library staff to ensure that information regarding reference management and information retrieval is made available to students; this can be done by ordering information retrieval modules, adding links to the learning management system Blackboard (Bb) to the library pages about information retrieval, reference management and the publication of student theses or by distributing the information in some other manner.</li></ul>
<b>Plagiarism detection</b>
<p>Written assignments will be examined only after they have been checked for plagiarism.</p> <ul style="list-style-type: none"><li>• Texts will be compared and reviewed whether they are individual or group assignments.</li><li>• Before being published in DiVA, all assignments must be checked with SA.</li><li>• If grounds for suspicion of cheating exist, a report shall be made to the Disciplinary Board.</li></ul> <p><i>Students are responsible for ensuring that written assignments submitted for examination have been checked for plagiarism.</i></p>
<b>Information and training</b>
<ul style="list-style-type: none"><li>• The system owner is required to provide information to students, teachers, tutors and examiners about how the system works and to provide support.</li><li>• System owners shall provide a website with user information and support.</li><li>• New teachers who have not used an anti-plagiarism system or who have not used SA must be given the opportunity to join training sessions.</li></ul>