

Statutes of DiG

§ 1 The association

1.1 The name of the association is DiG, which is short for "Doctoral students in Gävle" or "Doktoranderna i Gävle".

1.2 The purpose of DiG is to work for members' rights and wellbeing.

1.3 DiG's fiscal year runs from the first of July to the end of June.

1.4 DiG is situated in Gävle.

§ 2 Membership

2.1 A full member

- is a doctoral or licentiate student who is employed and / or funded by HiG
- has paid the annual membership fee

Full members are entitled to attend, speak and vote at the DiG meeting.

2.2 A supporting member is a person who has paid the annual membership fee. Supporting members are entitled to attend and speak at the DiG meeting.

2.3 Membership terminates at the end of each fiscal year.

§ 3 Composition

1.3 DiG consists of

- The DiG members
- The DiG meeting
- The board
- Other bodies set out in the regulations

§ 4 The DiG meeting

4.1 The DiG meeting is the highest decision-making body of DiG.

4.2 The DiG meeting meets twice a year

- The annual meeting is held in October and handles the annual reports and the accounts of the previous fiscal year. At the annual meeting the nominating committee is elected.
- The election meeting is held in April. At the election meeting, a new board and accountant are elected.

4.3 The DiG meeting consists of

- the full members of DiG, who all have one vote.
- the co-opt/adjunct meeting members, whose right to attend and speak are determined by the current full members of DiG.

4.4 The DiG meeting is quorate if:

- it has been advertised to members two weeks in advance with a provisional agenda
- the board are not in majority

4.5 Extra DiG meetings can be requested by:

- one member of the board or
- a group of DiG members larger than the board

Requests for extra DiG meeting shall be sent to the board. The board will convene the extra DiG meeting.

§ 5 The board

5.1 The board is the highest decision-making body of DiG between the DiG meetings.

5.2 The board consists of

- Chairman
- Vice Chairman
- Secretary
- Treasurer
- 1-3 additional members

5.3 The board is responsible for

- DiG's finances
- study surveillance
- monitoring of work conditions
- preparing cases for the DiG meeting

5.4 The board shall meet at least three times per semester. The board is convened by the chairman, but each board member is entitled to request the calling of board meetings. The board constitutes a quorum when at least half its members are present, including either the chairman or vice chairman.

5.5 Each board meeting shall be documented and the minutes shall be reviewed by the meeting chairman and one meeting member before publication. The minutes shall be available for DiG's members within three weeks after the meeting.

§ 6 The nominating committee

6.1 The nominating committee consists of three persons, including one convener. The nominating committee member cannot nominate him/herself as a candidate to

any of the tasks that the committee proposes candidates to.

6.2 The nominating committee will inform the standing DiG board of all nominations for the incoming board a minimum of three weeks before the annual election meeting.

§ 7 Statutes

7.1 The decision to amend the statutes can be taken by the DiG meeting if the change is accepted at two consecutive meetings, one of which should be a regular DiG meeting. The two meetings should be held at least one month apart.

§ 8 Economy

8.1 The chairman and treasurer each sign individually for DiG's company.

8.2 Fees for membership for the coming year are decided by the election meeting.

8.3 Decisions on the company signatories' freedom from liability are made at the annual meeting.

8.4 An accountant, whom is independent of the board, shall be elected at the annual election meeting. The accountant shall review the annual economic activities. The annual report must be completed and submitted to the board minimum two weeks before the annual meeting, but after the close of the fiscal year.

§ 9 Dissolution of DiG

9.1 The decision to dissolve DiG will occur only after a successful vote to dissolve DiG is made at two successive DiG meetings. In this case, a successful vote requires a two-thirds majority of all DiG members present at the meeting. A minimum of 20% of DiG members must be present at the two successive DiG meetings in which the dissolution votes are made.

9.2 At DiG's dissolution all remaining assets will be returned to those with membership standing prior to the dissolution, in the way deemed fit by the final DiG meeting.