

## Quick Reference for when the Academy manager (Akademichefen) must sign the revised individual study because of "significant changes"

The template for the individual study plan states that the Academy manager (*Akademichefen*) must sign the revised study plan if there are *significant changes* in the study plan.

Significant changes include:

- Changes in the individual study plan that involves a substantial change in structural or financial resources. For example, significant changes mean that:
  - New expensive equipment needs to be purchased
  - New staff need to be hired or new services purchased for project implementation
  - the pace of the studies will change
  - the work in whole or in part will be conducted in another place
  - the student's work environment can be negatively affected
  
- Changes in the individual study plan that involves substantial change in alignment relative the research profile or the research subject. Decision on such a change is indeed taken by FUN and the person responsible for the research subject but it is valuable that the Academy manager (*Akademichefen*) is informed of such a change.