

Conference room Building 31, Höskolan i Gävle  
Time: 09:00-12:00

Attendees: Jonas Preisz, chair  
Shahriar Ghahremanian, vice chair  
Camilla Lodin, secretary  
Gottfried Weinberger, cashier  
Paula Larsson

§1 **Opening of the meeting**

Jonas Preisz, chair person of the board, called to order.

§2 **Information**

- Paper regarding registration of the organization has been sent to Skatteverket.
- April 22 there will be a meeting among faculty deans regarding “time” for board members in DiG. Jonas talks so ATMs dean after the meeting. According to ATMs dean.
- The minutes from the first DiG meeting will be sent out to the attendees next week.
- To open an account for DiG we need the organization number and money to pay for the account.
- It is important to have a timeline, aims and goal for the organization.
- Jonas and Shahriar visited the student union (SU) and the following was discussed:
  - o SU has representatives in UFN (Utbildnings och forskningsnämnden), FUN (Forskningsutbildningsnämnden), employment committee and faculty boards. SU wants representatives from DiG in the UFN and in FUN and they prefer doctoral students enrolled at HiG. SU needs a nomination from DiG to UFN before Maj 7.
  - o There are different committees for cooperation within SU and SU invites DiG to take part. Jonas P will attend some meetings to find out if it is in DiGs interest.
  - o SU wants to know what kind of employment the PhD-students at HiG has.
  - o PhD-students right to a Mecenat card was discussed.

Board **decision:** to approve the information

§3 **What do we want to do in DiG**

This is what the board will prioritize until the next DiG-meeting:

- Organization number
- Bank account. To open an account there is a need for money.
- “Time” (tjänstefördelning) for the board members and

- start-money for DiG.
- The election meeting
- Representatives from DiG in UFN and FUN

**Board decision:** Await decision from the faculty deans regarding time and money. If DiG don't get any money, we need make a separate application to the deans and/or the rector.

§4

#### **Board roles**

There is a need to define the role of the different positions in the board.

**Board decision:** Each board member make a definition of their role in the board and specify areas of responsibilities. This will be presented on the next board meeting.

§5

#### **Representation in University boards**

**Board decision:** The board agree with the SU regarding the representative in FUN being an PhD-student enrolled at HiG. The board disagrees with the SU regarding that the representative in UFK being an PhD-student enrolled at HiG. Since there is a time limit, there will be no election process and DiG will suggest the following:

FUN – Jonas Preisz

UFN – Camilla Lodin

Fore now, there are no interest from DiG to have representatives in the employers committee or in the faculty boards.

§6

#### **Communication channels**

Suggestions:

- Home page with a calendar. There is a possibility to have a website within the new intranet. Costs? – Camilla keep in contact with Lena Åminne and Jonas Bousted.
- Article in Högakttelt and Högtryck – Paula make further investigations regarding an interview/article
- Announcement on the intranet – Camilla contacts Lena Åminne.
- Mailing list to “all PhD-students” and DiG members – Jonas and Gottfried talks to Liselott.
- Logotype – Paula makes a suggestion.
- Facebook? As a complement to the web page.
- DiG will arrange a social event: PhD-movie Shahriar is responsible for the planning.
- DiG may also arrange lunch meeting for interested persons – postponed to later.

**Board decision:** see above.

§7

**Election meeting**

- The election meeting is to be organized before midsummer, week 24.
- Week 17 there will be a information mail to all PhD-students at HiG regarding the election meeting, nominations to the board and nominations to the election committee. Jonas P will send out the e-mal. Camilla make a list of thing to include in the message.
- Week 22, the election committee make their nomination to the board.
- Week 22, invitation to the election meeting by e-mail to all PhD-students at HiG, including schedule and nominations.
- W 24, the election meeting is to be held.

Board **decision**: see above

§7

**Student courses**

Board **decision**: It is an important issue that the board will work with in e.g. FUN.

§9


**Homepage / doctoral student portal**

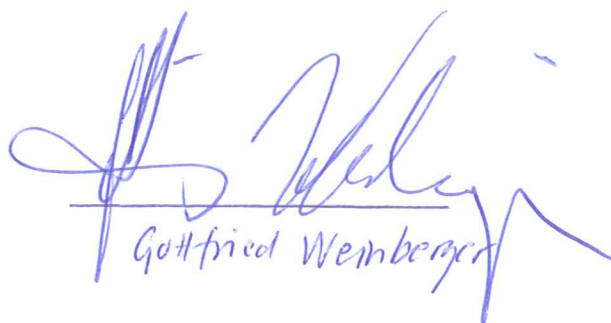
Jonas Boustedt is working on a doctoral student portal.

§10

**Additional matters**

Next meeting: Maj 21 13:00-16:00. Place will be announced closer to the meeting.

  
chair Jonas Preisz

  
Gottfried Wemberger