



Factsheet University of Gävle

2023/ 2024

Name of the institution	Erasmus code	Contact details	Website
University of Gävle	S GAVLE01	<p>International Office Kungsbäcksvägen 47 801 76 Gävle Sweden studentsupport@hig.se +46(0)26 64 85 00</p> <p>International Coordinators Anna Hansson – Incoming exchange students Bojana Šimšić – Outgoing exchange students</p>	http://hig.se/Ext/En/University-of-Gavle/Education/For-Exchange-Students.html

Calendar	
<p>Study periods</p> <p>There are no official breaks and the periods of exams varies between the faculties</p>	Autumn semester August 28, 2023 – January 14, 2024
	Spring semester January 15, 2024 – June 2, 2024
<p>Nominations</p> <p>Information regarding nominated students must reach the receiving institution by email: studentsupport@hig.se</p>	Autumn semester April 1, 2023
	Spring semester October 1, 2023
<p>Applications</p> <p>Students must fill in their application via a special link to universityadmissions.se sent to them by International Office</p>	Autumn semester April 17, 2023
	Spring semester October 19, 2023

University of Gävle:

- After we have received the nominations from you, an email with information about the application process will be sent to the nominated students.
- When we have received the application (online application at universityadmissions.se) and documents (learning agreement, personal information form, transcript of record in English and copy of passport), the letter of acceptance will be sent within 6 weeks.
- We recommend incoming students to create an Online Learning Agreement (OLA) via the Erasmus App.
- A copy of the learning agreement will be sent to the student when it is approved and signed by the teachers at the University of Gävle. If the learning agreement is not approved by the faculty, the student will get an email with suggestions of other courses. The student then needs to upload the updated and signed learning agreement once again at universityadmissions.se to get it approved and signed by the University of Gävle.
- Learning agreements, changes during the mobility, courses, schedules, exams etc. will be handle by the responsible faculty.

<p style="text-align: center;">Introduction Day</p> <p>Students are welcome and recommended to attend our introduction day. If the student isn't able to attend, she/he should notify us via email.</p>	Autumn semester <i>August 24-25, 2023, to be decided</i>
	Spring semester January 15, 2024

General information

Course catalogue	hig.se/exchangestudent
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Language requirements

The courses displayed in our "Course catalogue for exchange students" are in English. Classes, assignments and exams are all in English.

Students are required to have achieved Level B2 in English.

The University of Gävle offers a Swedish course, *Swedish as a foreign language, level 1, beginners, 7,5 ECTS*, which does not require previous knowledge in Swedish. The places on the course are limited to 30 students each semester. To apply for the course the student must have the course included in his/her learning agreement.

Ladok

The student will get a student ID number within his/her acceptance letter. With the student ID number the student will be able to create a computer account, which gives him/her access to Ladok where the student can find all information about his/her education; register to courses, schedules, exams, signing up for exams, print out certificates etc.

EMREX

University of Gävle is connected to EMREX This is a digital service where students can transfer ECTS from University of Gävle in Ladok as a basis for crediting to his/her home university. www.emrex.eu

Accommodation

International Office will assist the exchange student with finding student accommodation. All admitted exchange students will receive information on where to find accommodation and how to apply.

Health care insurance and visa

International students studying in Sweden are covered by insurance 24 hours a day. The Personal Injury Insurance covers students while on the university's premises.

The Student IN insurance is a complement to the Personal Injury Insurance. Students do not need to sign up, the University is signed up and thus students are covered by both insurances.

Students who are EU citizens must bring their EU insurance card and passport when visiting a health center or hospital.
Non EU citizens need to bring insurance documents, passport and proof of home address in their home country.

Non EU citizens must apply for a visa to be allowed to study in Sweden. This applies for non EU citizens who has residents permits in an EU country as well.

Erasmus+ exchange agreements

All new Erasmus+ agreements, all extensions and changes to existing Erasmus+ agreements are being handled by our Erasmus coordinator at the Division of Communication, kommunikationsstod@hig.se

Cancelation of application?

Please contact International Office via studentsupport@hig.se AND Inform your student to cancel their application at universityadmissions.se

Students with special needs

If you have a student/s with special needs/disability please inform us in the nomination. It is of high importance that details of the disability/special needs are explained to us, to ensure that the necessary support can be arranged.