



HÖGSKOLAN I GÄVLE

STYRDOKUMENT

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Reimbursement of tuitionfees

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Introduction

In accordance with Section 12 of the Ordinance on Application Fees and Tuition Fees (2010:543) at University and University Colleges, the higher-education institution may reimburse the whole or part of the tuition fee if the student is prevented from participating in the programme for specific reasons.

Content

Rules at University of Gävle concerning Tuition Fee Reimbursement of tuition fees are based on Ordinance on Application Fees and Tuition Fees. Reimbursement of tuition fees at the University of Gävle may be effected if the student on special grounds is unable to commence his or her studies. The tuition fee will only be reimbursed to the account from where the original transaction was carried out. A request for reimbursement shall be made in writing to registrator@hig.se stating the reason and documentation there of.

Tuition fee reimbursements

Reimbursement of tuition fees paid to University of Gävle may be effected in the following cases.

Residence permit rejection. If a student is not granted a residence permit in Sweden and applies for reimbursement the admissions process will be cancelled, and the student may be reimbursed, excluding banking fees and an administrative fee of SEK 6000.

Conditional admission. A student whose admissions to a master programme was conditional because at the time of application the student had not yet received a degree certificate from the first level. If the student does not meet the degree requirements before the beginning of the semester and therefore can not start the programme, the student may be reimbursed, excluding banking fees and an administrative fee of SEK 6000.

Unqualified for upcoming semester. If the programme syllabus and course syllabus contains eligibility requirements for continuing/ transition to the next semester and the student does not meet the admission requirements, the tuition fee may be reimbursed, excluding banking fees and an administrative fee of SEK 6000.

Cancellation of study place If a student makes a cancellation without having any registration, the tuition fee may be reimbursed, excluding banking fees and an administrative fee of SEK 6000.

Early drop out If a student that is registered on a programme makes an early drop out, latest three weeks into the programme, the tuition fee may be reimbursed, excluding banking fees and an administrative fee of SEK 6000.

Cancellation of programme. If the tuition fee has been paid and University of Gävle decides to cancel an education and no alternative is available, the entire tuition fee is reimbursed. University of Gävle is responsible for the reimbursement.

Governing regulations Ordinance on Application Fees and Tuition Fees (2010:543) The Association of Swedish Higher Education Institutions (REK 2018:2)