



UNIVERSITY  
OF GÄVLE

Please note that this  
is not your  
admissions letter.

## Welcome to University of Gävle and the Master Programme in Social Work, 120 credits

### Introduction Day for International Students

The International Office at the University of Gävle welcome you to their introduction day on January 23<sup>rd</sup>, starting at 09.00 am. All international students are encouraged to participate. You will receive practical information pertaining to rules, procedures and practical details about studying and living in Sweden. Further details regarding the introduction day is found on [www.hig.se/newstudent](http://www.hig.se/newstudent).

### Introduction to the Programme

Registration and information will be held on January 23<sup>rd</sup>, at 13.45-15.15 in room 99:131.

You will get a short presentation about the programme and be informed about practical details connected to your master studies at our University. Programme director Marie Löhman is responsible for this information. You can reach her on e-mail: [mln@hig.se](mailto:mln@hig.se) or telephone: +46 026-64 82 63.

If you cannot attend the [registration session](#) you have to contact the program administrator in advance by e-mail [marie.ahrman@hig.se](mailto:marie.ahrman@hig.se). If you are absent without informing us, you will lose your place.

The studies are conducted by distance education, full- or half-time (30 credits in 20 weeks = two courses or 15 credits in 20 weeks= one course), with elements of teaching at campus. As we have informed on our website you are expected to be on campus 1-2 times during some weeks for seminars, lectures and examinations. The number of gatherings on campus may vary between courses. Social work is based on human relations and therefore it's important that the education to some extent has elements of physical meetings in place.

The introduction of the program and the orientation of the course takes place at the University of Gävle. We hope that you attend at the information sessions that are given during the introduction week and in particular when the course starts on January 24<sup>th</sup>. It will help you to quickly get into your study routines.

### Courses commence

The first semester includes two mandatory courses of 15 credits each. The courses will be given in half time and will be held side by side over the whole semester. Schedule dates at campus in Gävle are located with some exceptions on the same days for both courses. One course is scheduled in the morning 09:30 to 12:15 and the other in the afternoon 13:00 to 16:00.

The courses start on January 24<sup>th</sup> in room 51:325 at the University of Gävle

At 09.30 - Social work and health issues in society and working life 15 credits (morning)

At 13.00 - Qualitative, quantitative and combined research methods 15 credits (afternoon)

Other scheduled dates at the University of Gävle:

7/2, 21/2, 14/3, 4/4 25/4, 9/5 (fullday in Social work and health issues in society and working life 15 credits),  
16/5 (fullday in Qualitative, quantitative and combined research methods 15 credits) and 30/5.

2/6 (written examination in Social work and health issues in society and working life 15 credits)

8/6 (written examination in Qualitative, quantitative and combined research methods 15 credits)

Further information on the content of the courses will be given at the course introduction and be posted on the learning platform Blackboard.

## Get Started with Your Studies!

To get started with your studies please follow these three steps. More information at [hig.se/newstudent](http://hig.se/newstudent)

- 1 Collect Your Computer Account**  
You can collect your computer account at [webkonto.student.hig.se](http://webkonto.student.hig.se) two week before the semester starts. Your computer account consists of a username and a password and gives you access to the University web services.
- 2 Register in the Student Portal**  
You must be registered on the course to attend lectures and to sit exams. You will lose your place on the course if you do not register in time. Please register for your course in the Student Portal at [studentportal.hig.se](http://studentportal.hig.se)
- 3 Log in to Blackboard**  
The Blackboard platform is a web-based learning management system where you find your course material. The day after you registered in the Student Portal you can access your course in Blackboard. Log in via the Student Portal.

## General Information

### Campus

A map of the campus area is available at [hig.se/newstudent](http://hig.se/newstudent)

### HIG Card

This card works as an entrance card and gives you access to doors and computer rooms. The card also works as a library card as well as a copy card. You can get the card at the reception desk at the Student Centre.

### IT Support

This is where you turn if you encounter any problems regarding your computer account or any other IT related problems. The IT support is open for visits 09.00-15.00, Monday to Friday. You can also contact them by telephone +4626 64 88 00 or email [itsupport@hig.se](mailto:itsupport@hig.se)

*The University of Gävle is human-centred and develops the understanding of a sustainable living environment.*

### Library

The library is located in the middle of the campus and is open to everybody. Welcome to the library to activate your entrance card as a library card. You can reach all digital resources such as e-books and e-journals after logging in with your computer account. You can read more about the library services at [hig.se/biblioteket](http://hig.se/biblioteket)

### Schedule

Registered students at the University of Gävle will find their personal course schedules in the Student Portal. If you're not registered, you may find course schedules through our online schedule search service at [schema.hig.se](http://schema.hig.se)

### Student Accommodation

You need to apply for accommodation yourself. Please remember to do it in good time before your arrival. You can find information about how to apply for student accommodation at [hig.se/newstudent](http://hig.se/newstudent)

### Syllabus

Find your syllabus at [hig.se/kursplaner](http://hig.se/kursplaner)

### The Student Centre

At the Student Centre you will meet knowledgeable staff who can assist you in just about anything regarding your studies at the University of Gävle. The Student Centre is located in building 22. You can also find a café in the area and a TV display showing the daily timetabling. You can contact the Student Centre by email at [studentcentrum@hig.se](mailto:studentcentrum@hig.se)

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